

Job Announcement

City of Cortland Youth Bureau



Recreation Supervisor

City Position #100000200, Civil Service Position #SYS-000497

This is a full time administrative position involving responsibility for planning, organizing, and implementing a variety of recreational programs within the City. The incumbent is responsible for one or more specific program areas, e.g., playgrounds, athletics, recreation centers, special events, etc. The work is performed under the general supervision of the Youth Bureau Director with wide leeway allowed for independent decision making. General supervision is exercised over subordinate personnel, which increases substantially during the summer season. Does related work as required.

Application deadline: March 29, 2024. Applications can be mailed or dropped off at the Youth Bureau Office, 35 Port Watson Street, Cortland, NY 13045 or emailed to andrea@cortland.org.

Applications can be found online: <https://ny-cortlandcounty.civicplus.com/DocumentCenter/View/3883/Exam-or-Job-Application?bidId=>

Full job description, including job requirements can be found on the Cortland County Civil Service website: <https://www.cortland-co.org/DocumentCenter/View/684/Recreation-Supervisor->